ADDENDUM 2
IFB 2024-08
Bay County Bay County Information Systems Card Access Control System

JIM BARCIA
BAY COUNTY EXECUTIVE

ADDENDUM ISSUED BY: Jessica Foss

DATE OF REQUEST	MARCH 6, 2024
REFERENCE BID NUMBER	IFB 2024-08
MANDATORY SITE VISITS	**MARCH 22, 2024, OR** **MARCH 25, 2024**
DEADLINE FOR VENDOR QUESTIONS	FEBRUARY 29, 2024 5:00 PM
ADDENDUM ISSUED	APRIL 5, 2024 5:00 PM
PROPOSED DATE/TIME REQUIRED	**APRIL 26, 2024 11:00 AM**
BID SUBMITTAL	BAY COUNTY FINANCE DEPT. ATTN: JESSICA FOSS BAY COUNTY BUILDING 515 CENTER AVENUE 7TH FLOOR BAY CITY, MI 48708-5128
MARK BID	"BAY COUNTY INFORMATION SYSTEMS CARD ACCESS CONTROL **-** DELIVER TO PURCHASING IMMEDIATELY""

RFP 2024-08 CARD ACCESS SYSTEM ADDENDUM 2

1. Do you want to continue using your current biometric system? I.e. program all biometrics/fingerprints/etc. in the biometric system and it would tell Genetec to grant/deny access. Such would work concurrently with Genetec. No. All users and access groups will need to be converted/imported to Genetec. The previous biometric system will be removed from the network. Any components should communicate with Genetec.

2. In the RFP, under System Requirements, Touchless biometrics was mentioned, could details be provided, or should the software be able to support the option? Software should be able to support the option.

3. Do you want biometrics data to be separated from Genetec? (i.e. fingerprint/etc. not stored in Genetec) Please provide the best solution for security purposes.

4. Should the existing biometric reader + access control reader combo be kept in place, or should a combination unit be quoted to replace? There is no current replacement schedule.

5. The Bay County Juvenile Home mentioned (4) doors in the RFP, but only (3) were included in the site walk. Should the fourth door be included in the quote? Only three doors at the Bay County Juvenile Home. The fourth door will not be included.

6. Are there any alarms/alerts currently set up in your access control system? (such as door held open, door forced open, etc.) No, there are no alarms set up.
   a. If so, how do you receive those alarms?

7. In the identified sites and doors, is there any intrusion alarm system monitoring associated?
   a. If intrusion system is present, what system is utilized?
   b. What central monitoring company / dispatch center receives the alarms? Depends on the building. Either Solicient, ACE American Alarm or Guardian Alarm
   c. Would the county be interested in incorporating their intrusion detection into Genetec? No

8. How many hours do you want electronic access control doors to have battery backup/failover capability? (1-hours, 2-hours, 3 hours, etc.) 2 hours

9. Should Visitor Management be included in the quote or will the standard Visitor Management options in Genetec fulfill this requirement? Standard Visitor Management

10. How many people need to be trained in Synergis? No more than 8 individuals.

    a. What type of training is desired? On-Site, Web-Based – Instructor Led, Web-Based – Self Paced? Web Based Instructor Lead and recorded.

11. How many cardholders are in the current system? More than 200, prior to the import of cardholders by the vendor, an audit will be done to remove individuals.

12. How many users are in the current system? Less than 3.

13. Are network diagrams available? No.

14. Will new network cables need to be installed to support the system? The intent is to reuse existing network cables. If any cables were required to be ran, Buildings and Grounds would run the network lines.

15. What current credentials are used? HID Cards? Key Fobs?
    a. HID card type/model? HID Proximity cards
    b. HID Card format (26-bit, 33-bit, 37-bit, etc. Card format may be shown as: H10301, H10302... H200xxxx, etc.)? 26 bit – there are no special formats.
    c. Key fob type/model?
    d. Key fob format (26-bit, 33-bit, etc.)?

16. What card reader communication is desired? Weigand, OSDP, etc.? ODSP is preferred, however, we believe Weigand is the current format.

17. The RFP requests pricing to add additional doors. The Pricing Attachment is separated by location and does not list a section for additional doors, will this be provided? This request is for budget purposes. The following should be included electronic locking hardware, card reader, door contacts and request to exit. When someone asks for a new reader to put installed, we will be able to explain to the department the actual cost.
    a. If additional door pricing is to be provided, what should be included?
       i. Cabling
       ii. Electronic Locking Hardware
       iii. Card Reader? Biometric Reader? If so, how many?
       iv. Request to Exit?
       v. Door Contact?

18. The RFP requests the Inclusion of a price sheet on various card readers to enable additional authentication features. Please list what authentication features are desired to provide options. Card and biometrics

19. The Firm Questionnaire was not included in the RFP attachments, can this be provided prior to the bid submission deadline? A firm questionnaire is not needed and was added by mistake. Please disregard.

20. The RFP requests Electrical requirements – Attachment F. Can details be provided as to what information should be included as there is no template? Any electrical requirements for the replacement of the system boards.

21. The RFP requests Supporting systems/cameras – Attachment H. Can details be provided as to what information should be included as there is no template? Please detail the systems and cameras your company supports.

22. When will RFI responses be distributed to bidders? April 5th

23. When are the proposals due? On page 2 of the RFP the deadline is listed as April 26, 2024, by 11:00am but page 8 states April 12, 2024, by 11:00am. April 26, by 11:00 a.m. If received after that time we are unable to accept the bid with no exceptions.

24. After submittal, how long until the project is awarded? Once the bid is received, we have a 10-day waiting period and then the department and staff will meet to discuss what bid provides the best value to Bay County. Usually, two to 3 weeks.

25. What is the planned project timeline, including desired start and completion dates? The project must be completed prior to 12/31/2024. The start date is dependent on approval and signing of the agreement with Corporation Counsel.

26. Connectivity of the network – Ethernet/Fiber

27. Please explain what warranty you would like covered after the 3 years - Genetec Advantage? Hardware? Labor? Warranty is needed on hardware and labor.

28. Installation Assistance: is this where you'd like our bid price for each building? or is this literally just labor to perform the installation? The bid price shall include the replacements of any boards needed, installation of the equipment, setting up Genetec for access control, import of audited users, groups, readers and training.